**2023 KRCS Board of Directors Meeting**

**September 21, 2023**

**Zoom Meeting**

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| Attending | Curtis Kidwell, Josie Roach, Monica Baden, Tim Cho, Charity Clark, Katie Wilkerson, Marlyce Campbell, Lindsay Moore, Kerra Abdullayev, Jessica Callaway, Anthony Re, Janae Zachary | | | Recorder: Charity Clark | |
| Absent | Terri Lesser, Jackie Harvey, Julia Downs | | |  | |
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| **Topic** | | **Findings/Discussion/Conclusions/Recommendations** | **Action/Follow-up/Communications** | | **Person(s) Responsible**  **Date** |
| Welcome | | Curtis welcomed the group and thanked everyone for coming. | Meeting start time 1907 | | Curtis |
| Approval of Minutes | | Minutes for 2023 7-14 posted to Connect | **Correction, Goodland schools NOT interested in working with Hays**  **Motion to accept by: Josie**  **Motion seconded by: Tim**  **All in Favor**  **Motion Carried** | | Charity |
| Financial | | Treasury report: posted to Connect. | * Katie reported we only received $62 for AARC affiliate shares. Last quarter was around $1300. Lindsay reported we are 100% compliance with requirements. Lindsay will follow up with AARC. * As of Sunday night, we have had low registration for WKS funds coming in. * Katie reviewed investment accounts with Merrill Lynch. There was $4348.93. * A new computer needs to be purchased, updated software and VPN for the Treasurer. This is budgeted for this year at $500 for the computer and $400 for the software. Will need to probably more than what is budgeted. Plan is to purchase in November 2023. * Reviewed Profit & Loss statement. * **Motion to approve the Treasurer Reports: Charity**   **Second: Josie**  **All in Favor**  **Motion Carried** | | Katie |
| Educate | | Report Posted | The ad hoc committee working on scholarships met and Monica posted for review on AARC Connect. Discussed recommendations from Janae that were posted on AARC Connect. Recommendations accepted and Monica will update the forms.  **Motion to accept the updated Scholarship forms with the recommendations from Janae: Charity**  **Second: Katie**  **All in Favor**  **Motion Carried**  September 22nd – One Day WKS in Hays, KS Hilton Garden Inn will offer 6 live CEUs.  The KU Area Health Education Center has requested approval for CEU’s however, they cannot have a providership because they do not have a respiratory therapist on the committee. Will need to review policies. Curtis will work with Monica and Katie to improve the check out procedure. | | Monica |
| Advocate | | No Report on Connect | Terri Absent – No report | | Terri |
| Promote | | Report on Promote Events | Jessica reported a suitcase was used at Neosho Community College, one was used in Greenwood County for the 4-H fair, Monica’s son used a suitcase at Andover High School, Josie used one for college and career fair at Maize.  Katie will be using one at a career fair in Hutchison on October 24th.  Jessica purchased two new sets of lungs for the suitcases and some additional repair/preservation kits. These are still on back order.  Discussed adding Health Occupations Students of America (HOSA). Charity and Josie will reach out to the HOSA state advocated and set up a zoom call to discuss opportunities. | | Jessica |
| Delegate’s Report | | Delegate posted the Big List on AARC Connect. | Lindsay reviewed the Resolutions from the HOD meeting – See big list on Connect.  Co-Marketing must be working as the AARC Summer Forum had record breaking attendance.  Discussed Co-marketing agreement. Feedback has been great. The decision was made to no longer require affiliates to upload screenshots of social media posts. This will now be audited only. No need to submit proof of posting.  Lindsay has scheduled all postings for social media to meet requirements for co-marking agreement.  Katherine Escobar won the Jeff Scobee Leadership Advancement award and will be attending the HOD meeting in November in Nashville, TN. | | Lindsay |
| President’s  Report/ News | | President Report Posted on AARC Connect | Discussion regarding a statewide Preceptor Education Program and Training. There can be individualization, however, have standardization like the AARC program. This would be a service free of charge. The BOD is supportive.  Discussed the recent contracts with hotel venues and the high percentages of gratuity and service fees.  Curtis presented the idea of having a planning meeting and orientation with 3 new board members in December. Charity and Curtis will work on organizing this. | | Curtis |
| Trustee Report | | Tim –  Janae – SW Kansas report  Jessica – See promote report.    Marlyce – Update  Jackie – No Report  Anthony – | Newman University is going through a program reduction. The decision hasn’t been made yet. Anticipate a week or two after the board meeting in late October. This is a potential threat. Newman has a presence in Dodge City and Garden City so if the Resp Program remains at Newman this will be an opportunity to expand.  SCCC program has 16 admitted for the next class coming in. She reported that she went to the hospital in Hays today and learned that Hays technical college will be starting a Respiratory Care Department. The program director is Joannie Kollman.  Carrie is advising at NWKTC program and Angela is recruiting.  At KU is in the infancy of starting a new program with “off site” training within their own building. Anthony is working with their Master Educator. This will get the students away from the old shadowing format. | | Trustees |
| Committee Reports | | Bylaws- No report  Nominations – Katie is nomination chair.  Elections – No Report  Finance/Audit- No Report  Military Liaison – no report  AARC Membership – no report  PR & Digital Media – Curtis posted report on AARC Connect  Respiratory Care Council- No Report  Legislative/PACT – No report  Scholarships  Strategic Planning  New Business  Next BOD meeting: October 27, 2023 - Zoom  Motion to adjourn meeting. | Passed last year.  Treasurer-Elect and Secretary – we need at least 2 for each position.  Secretary: Jennifer Grazer and Julia Downs  Treasurer-Elect: Tim Cho and will need a second person to run.  **Motion to approve the ballot for Secretary and suspend the bylaws to have an electronic vote for the Treasurer-Elect by September 29th, 2023 to allow time for a second person on the ballot: Charity Second: Josie**  **All in Favor Motion Passed**  No update  Down a 10000 hits per month and 50 visits per month on social media are down. Discussion that we need to find a social media representative that is more well versed on many platforms – twitter, Instagram, TikTok.  PACT Dates – September 25 & 26, 2023 – Terri and Marlyce are attending. Marlyce reported that PACT will be hybrid (in person & virtual)  See Educate Report  Curtis & Charity will work to schedule.  Med All – will pass on this opportunity due to financial constraints.  Monica and Josie attended Leadership Bootcamp and discussed their experience.  Reminder - Will need to be prepared for our financial audit next year.  **Motion to adjourn: Josie**  **Second: Tim**  **All in Favor**  **Motion Approved** | | Kerra  Katie  Monica  Monica  Katie/Josie  Open Position  Lindsay  Curtis  Jackie  Terri/Marlyce  Monica  Curtis |
| Adjournment | | @ 2052 |  | |  |