



REQUEST FOR REIMBURSEMENT/REPORT INCOME

Codes/Categories/Sub-categories listed on back.

Date _____ Name _____

Address _____

EXPENSES

Date	Category	Sub-category	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INCOME

Date	Category	Sub-category	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FOR TREASURER'S USE ONLY

Date Processed _____ Transaction or Check Number _____

Notes _____

Attach Receipts Below

Category Descriptions

Sub Categories

INCOME

400 Affiliate Shares
 425 Sponsorships
 Website
 430 CEU Non-member
 450 Providership
 460 Non-providership
 500 Interest
 Checking
 Money Market
 520 Bond Interest
 530 Investment Income
 610 Annual KRCS Educ. Seminar
 Registration
 Exhibitors
 Silent Auction
 Golf Tournament
 620 Western Kansas Educ. Seminar
 Registration
 Exhibitors
 630 ARBMES
 640 Scholarship
 999 Miscellaneous Income
 Impaired Provider

EXPENSES

710 Society
 Society Affairs
 President Travel
 AARC Workshops
 BOD Mileage
 Membership Drive
 Impaired Provider
 Teleconference
 Telephone
 Safe Deposit Box
 Secretarial Expenses
 Misc. Student Activities

715 Treasurer
 Accountant
 Postage
 Miscellaneous expenses

720 Chapter Affairs
 Chapter 1
 Chapter 2
 Chapter 3
 Chapter 4
 Chapter 5
 Chapter 6
 Chapter 7
 Chapter 8

725 Delegate Travel
 Lodging
 Meals
 Transportation

820 CEU Evaluator
 Evaluator Fee
 Evaluator Expenses

EXPENSES (Continued)

850 Legislative
 Activities
 Lobbyist Fee
 Lobbyist Expense
 Legislative Day
 PACT Washington

870 Nomination/Elections
 AARC Labels
 Telephone
 Printing
 Postage

880 Public Relations
 ALA Denim & Diamonds
 Promotional Items
 Supplies

900 Publications
 Labels
 Postage
 Printing
 Website

910 Annual KRCS Educ. Seminar
 AARC Member Fees
 AV Fees
 BOD Lunch
 Breakfast/Breaks
 Entertainment
 Exhibit Set-up
 Golf Tournament
 Grand Prize
 Lunch
 Postage
 Printing
 Folders
 Facilities Use
 Silent Auction
 Speakers
 Sputum Bowl
 Exhibitor Reception
 Miscellaneous

920 Western Kansas Educ. Seminar
 AV Fees
 BOD Meal
 Breakfast/Breaks
 Door Prize
 Brochures Printing/Postage
 Facilities Use
 Speakers
 Miscellaneous
 Handouts
 Entertainment

930 ARBMES
 940 Scholarship
 999 Miscellaneous
 AV Equipment