

## **KANSAS RESPIRATORY CARE SOCIETY**

October 15, 2009

10:00 AM

Community Education Room Center for Health Improvement Building  
Hays, KS

### **Members present:**

Don Carden, Steve Ades, Terri Lesser, Troy Gooch, Ed Anderson, Jon Finnegan, Pam Brown, Monica Baden, Rusty Taylor, Jeff Scobee, Leona Evans, David Mantz, Troy Gooch

### **Members absent:**

Mark Brady, Bev Irmey, Stacia Nordyke, Haley Busch, Regina Chard, Dan Conyers, Karen Schell, Pat Patterson, Donna Johnson, Melanie Asmussen, Jana Cox, Ken Killion

### **Guests present:**

Suzanne Bollig, Bill Rae

**Welcome:** Don Carden opened the meeting at 1015 and welcomed everyone. Don appointed Jeff Scobee to serve as Chapter 8 President. We went around the room and welcomed and introduced ourselves to Jeff. The minutes from our September 23<sup>rd</sup> meeting in Garden City were approved with a motion from Terri Lesser and a second from Troy Gooch.

### **Treasurers Report:**

Don Carden presented us with the treasurer's report. At this point YTD we have a positive margin of \$3,192 net income. The state meeting and the Western Kansas meetings both had a positive margin. The Western Kansas had \$1,914 in net income. The state meeting had about \$8,000 in net income. Terri Lesser made a motion and Leona Evans seconded the treasurers report be approved. Motion was approved.

### **Delegates Report:**

Terri Lesser gave the delegates report. She reported that the House of Delegates meeting will be held on December 3<sup>rd</sup> and 4<sup>th</sup> in San Antonio. Monica Baden made a motion that we give \$500 toward the disaster relief fund. Troy Gooch seconded the motion. Motion was approved. Jeff Scobee suggested that we include this in our budget for next year if this is going to be an annual activity. We will be receiving the Summit Award at the meeting in San Antonio. Terri said that she and Karen would come back with information on best practices that will be presented.

### **Directors Report:**

David Mantz reported that he was encouraged by work that is being done on the polices. Monica Baden reported that she has been working with Haley Busch to have a chapter 7 meeting during Respiratory Care Week and to work on elections. Don Carden reported that Kansas has achieved 100% compliance on the ventilator survey through the AARC. Rusty Taylor reported that Chapter 2 took part in the Cider Days event and provided

pulmonary function testing at that event. He is working with Regina Chard to have a CE meeting for Chapter 2. Jon Finnegan reports that he is reviewing the polices.

**Legislative Update:**

Suzanne Bollig reported that the PACT meeting will be held on March 8<sup>th</sup> and 9<sup>th</sup>. Debbie Fox, Karen Schell, and Suzanne Bollig will be attending. The legislative day in Topeka will be scheduled after the first of the year. November 19<sup>th</sup> is World COPD day and the AARC is encouraging that pulmonary function testing be performed on this date. The Pulmonary Rehab bill is being finalized in November for reimbursement. The 435 Plan will be activated in the next few weeks to encourage activity regarding national coverage for pulmonary rehab and also for the Medicare plan for Respiratory Therapists. There are currently 23 co-sponsors for the House Bill and 8 for the Senate Bill.

**Chapter Affairs:**

There was much discussion on how to have chapter elections. There was discussion on what it takes to have an official election at the chapter level. Don encouraged chapters to have a chapter meeting and then at the meeting to have nominations and hold the election at the meeting.

**Nominating Committee:**

Nominations have been completed.

**Elections Committee:**

Steve Ades reported that 545 ballots and CVs will be sent out for voting. The cost of the election is \$656.73.

**Russ Babb Scholarship:**

There is \$10,000 in the Scholarship account. David Mantz is working to update the process on how the funds are to be distributed. The Russ Babb Symposium for next year has been cancelled. We did not make money on the symposium this year. David is doing a benchmarking study to see how other places are keeping funds in an account. David is planning to come to the December Business Meeting and bring an unbiased proposal. David reported that typical funds dispersed are 3 to 5% of the money available. Currently the money is being kept in a standard savings account. Rusty Taylor made a motion that the Board have \$1,000 added to the Russ Babb account. The motion was seconded by Ed Anderson. Motion was carried by the Board. Suzanne Bollig reported that she was donating \$100 toward the Russ Babb Scholarship by donating her reimbursement from her food expense.

**Education:**

Terri Lesser is chairing the Education meeting for next spring. Terri reported that the hotel has been secured for the meeting. We will have the meeting at the Capitol Plaza Hotel. The date for the meeting is April 7-9 2010.

**Membership:**

We added 20 members from the Western Kansas meeting. All but 2 were covered by coupons.

**Publications:**

Troy will put the schedule for all Board of Directors Meetings on the website.

**Public Relations:**

Don reported that the KRCS had 100% compliance on the Ventilator Survey. The AARC is giving Kansas 5 complimentary tickets to attend the AARC Congress meeting. The Board agreed to send Karen Schell, Don Carden, Monica Ballard, Ed Anderson and Terri Lesser to the Congress with the complimentary tickets.

**Impaired Provider:**

No report.

**CEU Evaluator:**

Melanie is working with the Board of Healing Arts on a fee being charged where those being audited send in CEUs that have not been approved.

**Respiratory Care Council:**

The Respiratory Care Council did not meet last meeting because they did not have an agenda. Bill Rae reported that it could be several more months before an appointment has been made to fill the vacancy in the Council. The next meeting is November 4<sup>th</sup>. They will be changing a few words in the rules and regulations at the next meeting. They are working on getting the student permits not to expire on the day of graduation. Jack Confer, Executive Director of Board of Healing Arts, spoke at the Western Kansas Seminar.

**Chapter 1 report:**

Troy Gooch made some clarifications on the meeting that will be jointly held between chapter 1 and the Western Missouri Respiratory Care Society.

**Chapter 2:**

No report.

**Chapter 3:**

No report.

**Chapter 4:**

Pam Brown reported that the Western Kansas meeting would be held next year in Hays on September 23<sup>rd</sup> and 24<sup>th</sup>. Suzanne Bollig reported that the 2011 meeting will be the 25<sup>th</sup> anniversary of the Western Kansas Meeting. Ed Anderson made a motion that we have the next two Western Kansas Meetings in Hays and then we will re-evaluate the situation. Troy Gooch seconded the motion. Motion was carried.

**Chapter 5:**

Leona Evans reported that they now have a CEU providership.

**Chapter 6:**

No report.

**Chapter 7:**

No report.

**Chapter 8:**

Jeff had no report. He said he was glad to be a part of the KRCS and looked forward to serving as Chapter 8 President.

**Old Business:**

No old business to address.

**New Business:**

No new business to address.

**Policies and Procedures:**

We reviewed the following policies and procedures: We started out discussing the Director at Large position. We held a discussion on minimum attendance for each position. Terri made a motion that we remove the language that speaks of attendance for each position and have a separate policy that speaks of attendance. The attendance policy would be a generic statement that speaks of trying to attend the meetings and having a written report if you can not attend the meeting. Jeff seconded the motion. Motion was carried. Next we reviewed the policy on the Elections Committee. We determined to remove the word “distribute” from the policy. We decided to approve the policy the way that is currently written and we will come back and make the changes after voting by email has been established. The AARC is working to make this available to all state affiliates. Monica made the motion and Rusty seconded to approve the Elections Committee policy. Motion was approved. The next policy that we reviewed was the Continuing Education policy. Ed Anderson suggested that we change the wording on price increases to be approved by: President, Treasurer and Secretary to the Executive

Committee. The Board determined to table this policy until Melanie Asmussen can be present. Next we reviewed the policy for Chapter President. We removed the language that spoke of 75% KRCS Board meeting attendance. The KRCS State Meeting was changed to read KRCS State sponsored meeting. A motion was made by Jeff and seconded by Monica to approve the Chapter President with the changes. The Nominating Committee Policy was tabled for the next meeting. The policy for President was approved after removing language speaking of attendance. A motion was made by Rusty and seconded by Jon to approve the President Policy. Motion was approved. The last policy that we approved was the Secretary Policy.

Terri made a motion to adjourn and Jon seconded. Meeting was adjourned at 1410.

The following motion was made by email vote following our meeting. Motion was approved on 11-12-09. The motion was made by Jon Finnegan and seconded by Monica Baden to give Karen Schell and Terri Lesser the discretion to make the decision on HOD Resolutions after they hear our discussion and the discussion that takes place at their HOD meeting. The motion was passed with 12 yea votes and 0 Nay votes.

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Respectfully submitted:  
Steve Ades, Secretary KRCS

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Respectfully submitted:  
Don Carden, President KRCS